

FREQUENTLY ASKED QUESTIONS (FAQs)
The impact of COVID-19 Pandemic, *Perintah Kawalan Pergerakan*
(Movement Control Order) and other related matters to the community of
Methodist College Kuala Lumpur

This document is prepared to facilitate any questions and queries related to the impact of COVID-19 pandemic, *Perintah Kawalan Pergerakan* (Movement Control Order) and associated issues that affects the community of Methodist College Kuala Lumpur.

We will update these FAQs from time to time to reflect developments of the situation and any new directives from the Ministry of Education, Ministry of Health or other relevant Authorities.

Do email MCKL CRT at info.crt@mckl.edu.my or drop a WhatsApp message to +6017-2463289 if you require further clarification. Alternatively, you may email to the following email addresses if you have specific questions for the programmes you are currently enrolled in:

- **Cambridge A-Levels:** cal@mckl2.edu.my
- **Australian Matriculation:** ausmat@mckl2.edu.my
- **Diploma in Early Childhood Education:** dece@mckl2.edu.my
- **Certified Accounting Technician (CAT):** cat@mckl2.edu.my
- **ACCA:** acca@mckl2.edu.my
- **Diploma in Social Work:** dsw@mckl2.edu.my
- **American Degree Transfer Program:** adtp@mckl2.edu.my

COVID-19 Pandemic

Q: What were the measures that MCKL had undertaken to prevent or contain the spread of the COVID-19 prior to the MCO?

R: Before the Movement Control Order (MCO) was implemented, MCKL had undertaken the following preventive measures on campus:

- Installation of hand sanitizers at the main entrance and other strategic locations throughout the Campus;
- Increased the frequency of cleaning in the common areas and facilities;
- Face masks made available to staff and students at the Student Services Office (SSO) on a need basis;
- Temperature screening was carried out & undertaken during the examination period;
- Suspension of all internal and external organised group activities.

These measures prescribed and undertaken were guided and recommended by the [Prime Minister's Office](#), [Ministry of Health, Malaysia](#) and [World Health Organisation \(WHO\)](#).

Further, as prescribed by the Ministry of Health, Malaysia, all staff and students who had travelled overseas were required to declare their travelling details by completion of the requisite Form accessible [here](#). All data collected and furnished are treated as confidential.

Q: I have just returned from overseas. Shall I return to the Campus?

R: As long as the MCO is in effect, MCKL staff and students are required to stay at home. Those returning from overseas should comply with directives from the Ministry of Health and any other relevant Authorities.

However, should you return to Malaysia after Tuesday, 14 April 2020, kindly observe mandatory self-quarantine and any other directives from the relevant Authorities. You may only return to the Campus or your Student Accommodation if you do not exhibit any of the symptoms after the self-quarantine period or have been cleared of COVID-19 by a medical doctor.

During any self-quarantine period, students are advised to use his / her time to catch up with the learning materials via online for the programme they are enrolled in. Students should always keep in touch with their respective lecturers or Heads of Programmes on this matter.

Enquiries and Admissions

Q: The Campus is closed. How can I submit my enrolment application form to the Campus?

R: If you have the printed copies of the forms, you may scan and email it to admission@mckl.edu.my. You may also go to <https://www.mckl.edu.my/register> to fill an online form. Our staff will contact you on your admission and payment details.

Q: Is there a way that I can seek information or speak to a programme advisor or counsellor?

R: Yes! You can drop a WhatsApp message to one of these numbers:

- Line 1: +60 19-265 6711
- Line 2: +60 19-223 6712
- Line 3: +60 19-575 6713 (Mandarin)
- Line 4: +60 111-886 3234

We are also offering virtual counselling sessions via [Skype](#)! In the comfort of your home, you can speak to our friendly programme advisors virtually and ask any questions relating to our various programme offerings.

March / April 2020 intake Orientation Day & Commencement for New Students in MCKL

Q: I have enrolled for March 2020 intake for the CAL / AUSMAT / CAT programme, which was scheduled to fall on Monday, 23 March 2020. Am I required to come to the Campus?

R: MCKL is glad to inform you that we have postponed our upcoming March 2020 intake Orientation Day to **Wednesday, 1 April 2020**. All classes will begin on **Thursday, 2 April 2020**.

Please note that the Orientation Day on **Wednesday, 1 April 2020** and classes from **Thursday, 2 April 2020** till **Tuesday, 14 April 2020** will be done online as the College will only reopen on **Wednesday, 15 April 2020**.

Q: I have enrolled for April 2020 intake for the ADTP / DECE / DSW programme. Will the Orientation Day be postponed?

R: Orientation Day will still take place as scheduled on **Friday, 3 April 2020**. All classes will commence on **Monday, 6 April 2020**. However, this is subjected to change if government extends the current MCO period, you will be informed by MCKL.

Please note that the Orientation Day on **Friday, 3 April 2020** and classes from **Monday, 6 April 2020** till **Tuesday, 14 April 2020** will be done online as the College will only reopen on **Wednesday, 15 April 2020**.

Teaching & Learning

Q: With the restrained order in place, will there be lectures / classes?

R: All face-to-face lectures / classes are suspended until Tuesday, 14 April 2020. We however advise students to keep up with their individual learning during the MCO period. Course related materials are available on the respective programme's platform on Office365. Our lecturers are also available and prepared to continue to interact with students and provide guidance as necessary. Please email them directly. The course materials will also be available for access by all enrolled students at any time at their own convenience.

Do log in to your [Office 365](#) account. Students can log-in to retrieve teaching & learning materials in the respective platforms. To access Office365, use your 'mckl2.edu.my' email address. If you encounter issues in logging in the Office365 account, please email ict@mckl2.edu.my for assistance.

Q: Can I return to the Campus to attend my lectures / classes during this period?

R: In compliance with the MCO, MCKL is closed from Wednesday, 18 March 2020 till Tuesday, 14 April 2020. Throughout this period, all persons, including MCKL staff and students, are not be permitted to enter the Campus except in the case of an emergency / or to carry out essential services.

Q: My subjects require practical / lab-based activities. How am I going to conduct these activities?

R: Email your lecturer on this matter. They will recommend and prescribe the related tasks during this period.

Q: I have limited access to the internet or limited use of an electronic device, How can I still access the course related materials?

R: Our students' learning and progress is our primary concern. Students can access these materials at any time & place, and at their own convenience, both during this period and after. Please also liaise with your lecturers if you need any extra help at any time with your studies.

Q: Will attendance for virtual presence be regarded & recorded throughout this restrained period?

R: Attendance during this restrained period is waived as lectures/classes are suspended. However, in line with [MCKL's Core Values](#) to *Celebrate Excellence*, we encourage students to continue the pursuit of excellence in their learning during this MCO period. Log-in to Office 365 via Teams to engage with your lecturers and use the opportunity to catch up with your lessons.

Assessments & Examinations

Q: Will the Cambridge A-Levels external examinations (AS & A2) still be carried on as usual for the May / June 2020 series??

R: On Monday, 23 March 2020, Cambridge Assessment International Education UK released a [statement](#) announcing the cancellation of all Cambridge examinations worldwide due to the Covid-19 pandemic. This is due to many schools and countries which have decided to extend school closures into the middle of the year, as well as the implementation of lockdowns in many parts of the world.

An End-of-Semester Assessment will be carried out due to the COVID-19 pandemic, which has altered our daily routines and normal practices. A summative assessment of this form is our best measure to practice social distancing to ensure your safety and wellbeing.

This End-of-Semester Assessment shall be conducted **online**, and there shall be only **one (1)** online assessment for each subject that you have enrolled. MCKL has decided to postpone the date of the End-of-Semester Assessment for 1901, 1904, and 1907 cohorts to **Monday, 20 April 2020 until Thursday, 23 April 2020**. A schedule will be drawn and shared with all students in order to identify the dates of the assessment respectively.

Q: Will the ACCA June 2020 examinations go on?

R: Association of Chartered Certified Accountants (ACCA) has released a [statement](#) on Tuesday, 31 March 2020 concerning the cancellation of ACCA June 2020 examinations.

Q: Will internal College examinations still be organised & undertaken?

R: An End-of-Semester Assessment will be carried out due to the COVID-19 pandemic, which has altered our daily routines and normal practices. A summative assessment of this form is our best measure to practice social distancing to ensure your safety and wellbeing. A schedule will be drawn and shared with all students in order to identify the dates of the assessment respectively.

Q: I have several written assignments that requires me to submit for my course / programme. How can I submit it?

R: Email your lecturers on this matter. They will recommend and prescribe the best approach / method of submission during this restrained period.

Student Services

Q: Can Clubs and Societies have their club meetings virtually and regard them as official?

R: Yes, you may conduct your meetings via Microsoft Teams and to record each meeting session as evidence of your meetings. Inform your respective lecturer advisor about the meeting before it commences.

Q: Can students come back to the Campus to use its facilities?

R: No. Students are not allowed to enter Campus premises to abide by the government's Movement Control Order.

Q: I left my belongings in the Campus. Can I collect them now?

R: You would require permission from the College. Please email info.crt@mckl.edu.my to obtain permission.

Q: Should I return to my family / hometown?

R: For those who have returned to your hometown prior to MCO, stay at home with your family according to the government's order. Remain in your homes. If you are a student staying in MCKL Student Accommodation apartment and have chosen to remain, adhere to MCO regulations. Stay indoors as much as possible except to go out for food supplies or essential services. Should you need assistance, contact the Accommodation wardens & they will be on hand to help you.

Q: Are all Orientation Camps for the rest of the year cancelled?

R: No, but we are monitoring the situation and will provide more information after the MCO period is over from time to time. For now, Orientation Camps 5 to 9 have been suspended until further notice.

University Placement

If you have any questions regarding your university applications and any university-related issues, please email uni.placement@mckl.edu.my or drop us a message on the University Placement Facebook page.

International Students

All visa related matters have been suspended until further notice by EMGS and the Immigration Department of Malaysia. For international students who are currently in Malaysia, you are to adhere to the MCO set by the Malaysian government. If you wish to return to your home country, please contact your respective country's Embassy or High Commission.

Please refer to FAQ for international students [here](#).

If you have any other concerns, please drop an email to iss@mckl.edu.my

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